



COLUMBIA METROPOLITAN AIRPORT...*Fly with ease.*

Paid:
Official Use Only

ID Badge Status Change Form

Please type or print. Check or Circle all that apply.

Date: _____

Name of Badge Holder: _____

Type of Badge: Secured SIDA Cargo SIDA FBO Terminal Parking

Employer: _____

Type of Change: Lost Stolen Termination Resignation Other

Briefly explain circumstances: _____

ID Badge Holder Statement: (If applicable)

My Columbia Metropolitan Airport ID Badge has been lost or stolen. I am requesting a replacement. I will notify CAE immediately if it is recovered.

Signature: _____ Date: _____

Manager/Supervisor Statement (Required for all ID Badge Changes)

The ID Badge has not been recovered due to Termination or Resignation.

I have taken the following steps to recover this ID:

Phone Calls: Date(s) 1) _____ 2) _____ 3) _____

Letters: Date(s) 1) _____ 2) _____ 3) _____

The ID Badge has been recovered and is enclosed with this form.

The ID Badge has been LOST or STOLEN; this is a request to re-issue the ID. The person named above is a current employee in good standing.

Signature: _____ Date: _____

Print: _____ Title: _____